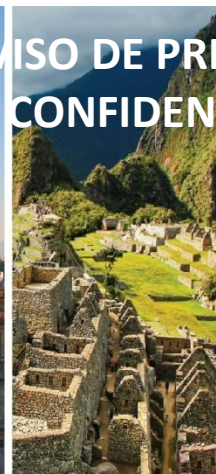
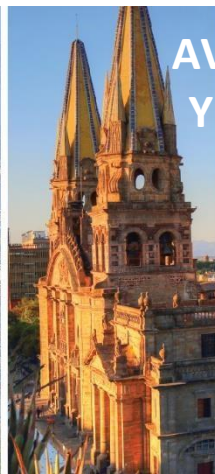


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AVISO DE PRIVACIDAD Y CONFIDENCIALIDAD

NOTICE OF INFORMATION PRIVACY AND CONFIDENTIALITY OF THE ODUCAL INTERNATIONALIZATION PROGRAMS AMERICARUM MOBILITAS AND ODUCOIL

In accordance with the international regulations regarding the protection and confidentiality of Personal Data, the Organization of Catholic Universities in Latin America and The Caribbean (ODUCAL), in its role as administrator of the *Americarum Mobilitas* and *ODUCOIL* Internationalization Programs, is responsible for obtaining personal data, the use that is given to them, and their protection.

Purpose for which data is collected, used, and possible transfer.

The Organization of Catholic Universities in Latin America and the Caribbean, hereinafter referred to as “ODUCAL”, is an association composed of Catholic Universities located in the Latin America and The Caribbean region, linked as a Regional Association to the International Federation of Catholic Universities (IFCU). Our Organization shares with its parent institution the aim of “contributing to the progress of knowledge and the development of a more humane and fair world, in the light of the Christian faith and acknowledging the spirit of the Gospel” (Art. 2, IFCU Statutes).

The ODUCAL has, as its background history, the InterAmerican Conferences of Catholic Education, held in La Paz, Bolivia in 1948 and in Rio de Janeiro, Brazil, in 1951, as well as the Meeting of Latin American University Presidents on September 7th and 12th, 1953, at the Pontificia Universidad Católica de Chile, where an agreement was reached to establish the Organization of Catholic Universities in Latin America and The Caribbean (ODUCAL). ODUCAL has as its mission to contribute to the progress of Catholic higher education in Latin America through the development of a series of collaborative actions oriented to improving the quality

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of the academic offer and strengthen the research and community service activities performed by the member institutions.

In order to achieve its mission, ODUCAL intends to accomplish a greater joint collaboration with the member institutions through the development of sub-regional and national collaboration strategies, which, in turn, facilitate the convergence to a 'Catholic higher education space' and to the strengthening of academic bodies and education strategies for their students.

Due to that, in 2018, the program *Americanum Mobilitas* was launched by ODUCAL once the institutions that constitute the Organization's Board of Directors signed a specific agreement for this purpose. Any other institution affiliated to ODUCAL can request to be a member of the *Americanum Mobilitas* Program. On the other hand, in 2020 started the Collaborative Online International Learning Program (ODUCOIL), as an addendum to the *Americanum Mobilitas* Program Agreement.

Both programs are available in the ODUCAL Global Experiences Portal on the website: www.movilidadoducal.com.

The purpose of both programs is to establish mechanisms that help to identify and to take advantage of international opportunities abroad and at home for students, faculty staff and researchers from the institutions that are part of ODUCAL. Such program provides a platform for temporary student, faculty exchange and researchers at both, undergraduate and graduate levels at the ODUCAL institutions. The program opened its first call for membership requests on May 20th, 2019; its first call for student mobility on August 1st, 2019; and its first call for institutions to register projects for faculty and Researchers' mobility on October 1st, 2019.

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ODUCOIL program, alternatively, promotes the development of Collaborative Online International Learning programs where faculty staff and students affiliated to ODUCAL institutions can participate. The first ODUCOIL Call was opened in September 2020.

Through the *Americarum Mobilitas and ODUCOIL* Programs, ODUCAL offers several services to the academic and education communities of the institutions participating in ODUCAL and which are also part of these programs. Thus, in case you are a member of one of the participating institutions, the institution's information as well as the personal information provided will be used interchangeably for academic or administrative purposes, to provide you with services and information, inform you of any changes in those, evaluate the quality of the service provided, generate reports with statistical purposes that can aid in the strategic and operational planning of ODUCAL, as well as to continuously improve the functioning of the *Americarum Mobilitas and ODUCOIL* program.

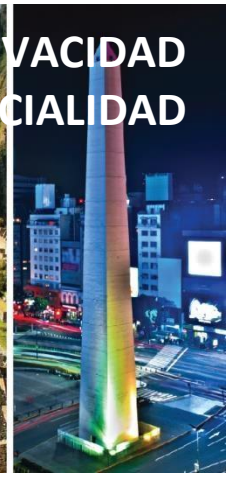
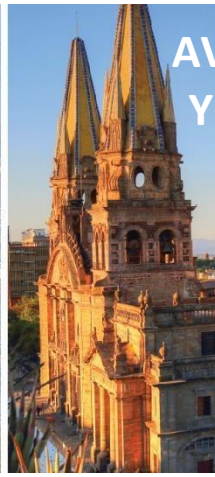
For the afore-mentioned purposes, ODUCAL needs to get, in general, information that allows your identification and also perform activities in your favor, obtaining the following personal information from you: name, address, telephone numbers, email address, date of birth, passport information, visa and other Identification Documents, curriculum vitae or resume, academic history and data, evidence document of good academic performance, work information (when applicable), civil status, information of a person whom to contact in case of an emergency, medical information (illnesses, blood type, allergies, current treatments, among others), health insurance, travel information, information of location at destination, among others.

In the case of a higher education institution affiliated to ODUCAL and which is also a member of *Americarum Mobilitas and ODUCOIL programs*, a letter of membership request will also be required to participate in both programs, as will be contact information of the institutions' authorities, the legal document that states the legal nature of the institution,

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status regarding their membership to ODUICAL, conditions of participation in the program, among others.

The ODUICAL reserves the right to request any type of information to the institutions and participants of the Americarum Mobilitas and ODUICOIL Programs.

The information corresponding to the institutions of Higher Education affiliated to ODUICAL and which are also members of Americarum Mobilitas and ODUICOIL Programs will be protected by the ODUICAL Global Experience Platform, being the website that operates both programs without being transferred or disclose to any person or organization non-authorized by ODUICAL.

Personal information can be transferred and used inside and outside the user's homeland by external people from the ODUICAL. In which case, the information could be disclosed in the future and in the case that the user becomes a candidate as collaborator or collaborator from the ODUICAL, in order to be promoted with businesses, agencies or organizations that are looking for candidates to cover an available position or to get a scholarship where the user has the opportunity to be selected. The above as far as the user or the home institution's user requests so.

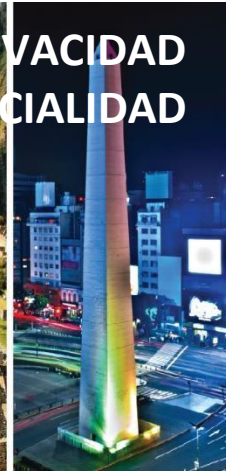
In case the user is a student, professor or researcher the information can be transferred to job positions where the user has presented his/her job applications as well as where the user has been registered. In case of carry on further academic studies for the official validation of the certificate, diploma, title or any other document that has been extended by this institution on its favor or to verify academic, professional or work records by those organizations.

In case the user is a student, his/her information could be transferred to health Insurance companies in order to hire the corresponding insurance policy, to give a follow up to school accidents as well as the notice and legal paperwork in case of medical services covered by the insurance policy. Likewise, in case the user is a student or his parent, tutor or guarantor his/her information could be transferred in order to charge any unpaid debts.

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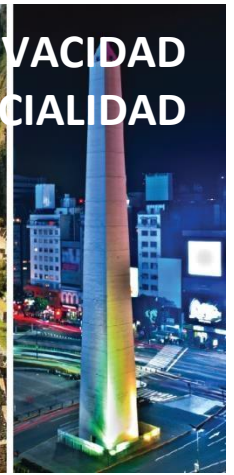
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Unless the user expresses his/her disagreement with transferring his/her information, once accessing and registering his/her information in the platform for Americarum Mobilitas and ODUCOIL programs from ODUCAL it will be assumed that the user has given his/her consent to do so. Personal data will not be transferred to third parties to be used for other purposes different to the ones previously established, safeguarding their own privacy.

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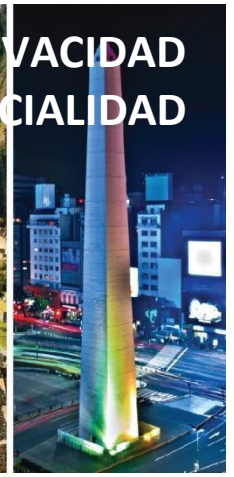
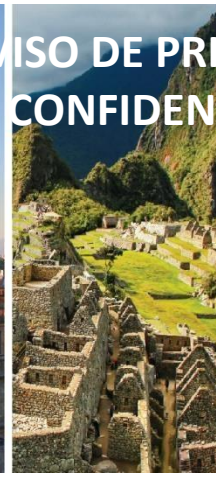
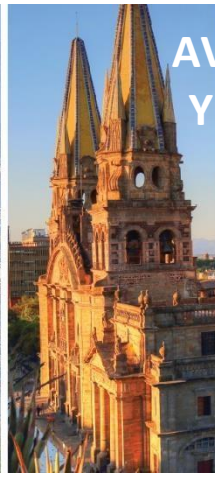
Videos, audio and photograph

During the development of Academic Stays ODUCAL through the affiliated institutions could record (audios and videos) and take photographs of held events such as: classes, conferences, sport events, cultural events, leisure events, promotional events and as a security measure among others. If the user accesses to any campus of the affiliated institutions to ODUCAL and these institutions are part of the Americarum Mobilitas and ODUCOIL Programs, the user accepts to be recorded and photographed. And, the user is accepting in addition, that the home and host institutions could use, share or transfer the material for courses, classes or other activities.

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Control measures and information protection

To protect personal information the Platform in which Americarum Mobilitas and ODUCOIL programs from ODUCAL operate has established several technical, administrative as well as physical security measures, selecting always the most appropriate one depending on the case and considering as well the type of personal information discussed and the treatment to which they belong.

Websites

In case of accessing any ODUCAL websites, including the Global Experience Portal which gives access to the Americarum Mobilitas and ODUCOIL programs; it is important to mention that, when accessing to any of the sites of the ODUCAL, you could find with “cookies”. Cookies are text files downloaded automatically and saved in the hard drive of the computer of the user at the moment of surfing on a specific website and which allow to record some of your information on the internet server.

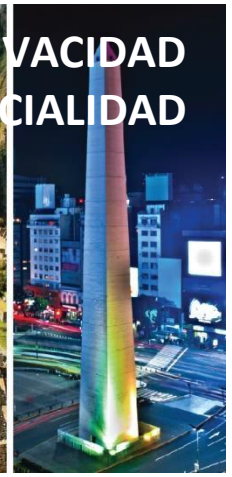
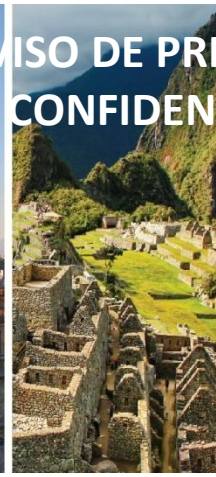
Likewise, webpages can have web beacons, which are embedded images that are part of the web pages or the email account and they could be used to monitor the visitor’s behavior, as well as to save information on the IP address of the user, monitoring the user’s time interacting on a certain page and the type of web surfing used, among others.

Consequently, we inform you that ODUCAL could use *cookies* and *web bacons* for a better development of the site. These *cookies* and other technologies can be turned off on the configuration options of the web surfing that is being used.

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ARCO Rights

The user has every right to Access, Rectify, and Cancel their personal data, as well as to oppose the processing of these data or revoke their consent that had been granted to ODUCAL for this purpose once the time period of participation of the user in the *Americanum Mobilitas* and *ODUCOIL* Programs has been completed. To request this process, the user must contact the program's coordinator at: mobilitas@oducal.com and for *ODUCOIL* at: oducoil@oducal.com. ODUCAL will keep numerical data of your participation in the *Americanum Mobilitas* and *ODUCOIL* Programs, for statistical purposes.

Modifications to the Notice of Information Privacy and Confidentiality

The ODUCAL reserves the right, at any time, to make modifications or updates to this notice of information privacy with regard to legal developments, internal regulations, new requirements for the launching or promoting services, products or practices. These modifications will be available through the website of the ODUCAL Global Experience Portal.

Last update to the following notice of information privacy and confidentiality was provided on September 11, 2020.